REFUND POLICY – SUMMIT 2022

All cancellations must be in writing. If you are unable to attend, a substitution can be made at any time.

* Registrations cancelled before August 1, 2022 will be refunded in full, minus $100 fee for administrative processing.
* Registrations cancelled between August 1, 2022 and September 1, 2022, will be subject to $300 penalty.
* No refunds will be issued for cancellations received between September 2, 2022 and September 25, 2022 unless such a request is in alignment with the Emergency Policy below.

Send cancellations and requests for refunds in writing via e-mail to Alexandra Adam at [alexandra.adam@admetechfoundation.org](mailto:alexandra.adam@admetechfoundation.org).

**Emergency Illness or Death of Registrant or Immediate Family Member**Refunds on September 2 and later may be granted if an attendee is unable to attend the conference due to a family death, illness, or other extraordinary circumstances.  In such circumstances, Alexandra Adam must be contacted by e-mail (see above). Refunds will be subject to $100 processing fee.